

NEW COURSE PROPOSAL
For Actions Taken During the CURRENT Academic Year

DATE PREPARED: _____

DEPARTMENT: _____

WHICH DIVISIONAL COMMITTEE SHOULD REVIEW THIS PROPOSAL?: AH BS PS SS
(Must be Indicated)

THIS COURSE PROPOSAL HAS BEEN APPROVED BY DEPARTMENT CURRICULUM COMMITTEE: ___ YES ___ NO

THIS COURSE PROPOSAL HAS BEEN APPROVED BY COLLEGE/SCHOOL CURRICULUM COMMITTEE[†]: ___ YES ___ NO
[†] to be completed by the College/School Curriculum Committee

1. COURSE NUMBER: ___ - ___

2. COURSE TITLE (limit to 68 spaces):

3. CROSSLISTING DEPARTMENTS (attach supporting letters):

(a) _____ (c) _____

(b) _____ (d) _____

4. IS THIS A "TOPICS" COURSE? ___ YES ___ NO

5. PLANNED OFFERING: ___ Sem I, and/or ___ Sem II, and/or ___ SS

HOW OFTEN WILL COURSE BE OFFERED? _____

6. CREDITS: (a) Number: _____

(b) **REQUIRED: Justify credits by the number of scheduled weekly contact hours for instruction, discussion, laboratory. (See instructions)**

(c) Variable credit explanation: _____

(d) Can students take this course more than once for credit? ___ Yes ___ No

(e) Grading system: ___ A-F or ___ Cr/No Credit

7. CAPSULE STATEMENT OF COURSE CONTENT FOR CATALOGS (maximum 40 words):

8. PREREQUISITES:

Will this course be open to freshmen? ___ YES ___ NO

9. A. WHO WILL TEACH THE COURSE? (If nonfaculty, attach vita):

B. (Biological Sciences) WHO WILL BE RESPONSIBLE FOR THE CONTENT OF THE INFORMAL COURSE DESCRIPTION IN THE ON-LINE BIOLOGICAL SCIENCES COURSE GUIDE [NORMALLY THE COURSE INSTRUCTOR]?

DEPARTMENT _____ COURSE NUMBER _____ - _____

Questions 10-13 apply to undergraduate courses **only**.

- 10. LEVEL OF COURSE: ELEMENTARY INTERMEDIATE ADVANCED
- 11. SHOULD COURSE BE REVIEWED FOR L&S LIBERAL ARTS AND SCIENCE (LAS) CREDIT? YES NO
 NOT APPLICABLE (For courses NOT in Letters and Science, see course instructions for explanation of this rule)
- 12. SHOULD COURSE SATISFY L&S LITERATURE REQUIREMENT? YES NO NOT APPLICABLE
(For courses in Humanities only)
- 13. (a) SHOULD COURSE BE REVIEWED FOR L&S BREADTH REQUIREMENT? YES NO
IF YES, INDICATE WHICH: S H B P Z N OTHER
- (b) SHOULD COURSE BE REVIEWED FOR THE GENERAL EDUCATION REQUIREMENT? YES NO
If so, indicate which and submit that request directly to the University General Education Committee, c/o 307 South Hall,
College of Letters & Science.
COMMUNICATION COM-A COM-B
QUANTITATIVE REASONING Q R-A Q R-B
ETHNIC STUDIES

14. DESCRIBE THE COURSE CONTENT (expand on capsule statement in #7):

15. EXPLAIN THE NEED FOR THIS COURSE (in particular, explain how this course contributes to strengthening your curriculum):
Is this an existing course that is being re-worked? If so, please read the important note in bold on the "Instructions for Completing Course Proposal Forms" p. 2.

16. RELATIONSHIP TO OTHER UW-MADISON COURSES/POSSIBLE OVERLAP WITH COURSES IN YOUR OWN OR OTHER DEPARTMENTS (attach correspondence from appropriate departments addressing question of overlap):

17. WILL ANY COURSES BE DELETED AS A RESULT OF THIS PROPOSAL? (Complete separate course deletion form for each course to be deleted.)

18. PLEASE ATTACH A COURSE SYLLABUS AND READING LIST. **The syllabus MUST indicate how students will be evaluated** (assignments, term papers, exams) and the learning objectives of the course.

19. IF THIS IS AN UNDERGRADUATE COURSE, WILL APPROVAL OF THIS COURSE HAVE IMPLICATIONS FOR THE DEGREE AUDIT REPORTING SYSTEM (DARS) BECAUSE IT MEETS A REQUIREMENT FOR A MAJOR? YES NO

IF YES, PLEASE SPECIFY _____

20. PLEASE ATTACH A COVER LETTER AND OTHER RELEVANT MATERIAL.