

**UW-Madison
University Academic Planning Council
Annual Report to the Faculty Senate
2001-2002**

I. Functions

The University Academic Planning Council (UAPC) meets regularly to advise the chancellor and provost on major program decisions, long term academic plans, and associated campus development and budgetary policies. It addresses university academic issues and provides for faculty participation in long range planning; assures that appropriate review and consideration is given to requests for new programs and the implementation of proposals for new majors, degrees, schools or colleges; makes recommendations concerning the establishment or discontinuation of departments; and makes recommendations concerning the evaluation and review of academic programs.

The UAPC generally meets once a month during the academic year and as needed during the summer. Both outgoing members and new members attend summer meetings to provide for continuity. Meeting notes are available for all UAPC meetings.

II. The Year's Activities and Issues

UAPC Policy and Planning Discussions

- The annual report on program review activity. Program reviews were reported for 38 academic major programs in 2000-01. These reviews were conducted either as regular institutional reviews or as part of specialized accreditation reviews. Major accreditation reviews of the School of Business and the College of Engineering were conducted in 2000-01. Program reviews are an important activity in our schools and colleges and one to which faculty and staff devote considerable time and other resources.
- Developments in the general education requirements. The General Education Committee reported on recent developments including outcomes from recent assessment activity of the Communications Part B requirement. The assessment activity suggested that Comm B is generally effective for building writing performance, self-perceptions of ability, and satisfaction. Several recommendations for improvement are under discussion by the general education committee and will come to the UAPC in Fall 2002.
- The annual report on low enrollment majors. One undergraduate major and four certificate programs were discontinued following their review as low-enrollment programs (majors in which five or fewer degrees were awarded in the last five years). After several years of an annual scrutiny of low-enrollment majors by the academic deans, only a handful of programs now meet this criterion. Those that remain are generally "niche" programs, which are unlikely to ever have large enrollments, and the university will continue to support such programs because they are necessary to our academic program array.
- Student participation in the 4-year degree contract. The UAPC discussed student participation in the 4 year degree contract, which was mandated by the Board of Regents and first available to students in Fall 1997. By the fall 2001, the fall 1997 class had four calendar years to complete a bachelor's degree. Thirty-two of the original 54 students who signed a contract had completed a degree in four years (59%). The others did not fulfill their terms of the contract.
- Plans for reviewing the Cluster Hiring Initiative. The UAPC discussed what criteria and issues could be included and should be considered in a review of the cluster hiring initiative.

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- Guidelines for proposing centers and institutes. The UAPC discussed the existing guidelines and the possible need for changes to the guidelines to ensure, as new centers are established, that attention is paid to potential overlap with the work of other units and that proposed centers include all appropriate faculty. In addition, the selection of a center name was viewed as important and proposed names should not be so all encompassing that they pre-empt related uses or imply a broader program scope than intended. The UAPC decided that the existing guidelines sufficiently address these concerns and that the UAPC will read new center proposals with particular attention to these issues.
- Guidelines for renaming academic majors. The UAPC adopted written guidelines for academic major name changes (<http://wiscinfo.doit.wisc.edu/obpa/uapcchangestoprograms.htm>).
- Policies for scheduling 75-minute class periods. The UAPC discussed classroom-scheduling policies that pertain to the scheduling of 75-minute undergraduate lectures, especially the impacts of scheduling 75-minute classes on Monday, Wednesday, and Friday, days traditionally reserved for 50-minute class periods. The UAPC recommended that the 75-minute classes be allowed in the early morning and late afternoon, but not in the mid-day periods except by special exception. The specific recommendations are detailed below.

Recommendations Developed

Seventy-five Minute Periods

In recent years the UAPC has reviewed classroom-scheduling policies, including the issue of scheduling 75-minute undergraduate lecture classes on Monday, Wednesday and Friday. By current policy, 75-minute lectures that overlap with the 9:55 am, 11:00 am or 1:20 pm 50-minute periods can only be scheduled on Monday, Wednesday and Friday after they are approved. Seventy-five minute lectures that overlap with these peak-use 50-minute periods add to scheduling conflicts for students and faculty and make it more difficult for academic units to make effective use of limited classroom space. In 2000, the UAPC reviewed these issues and asked the University Committee to study the pedagogical merits of adding 75-minute class periods to the timetable; the UC concluded from their study and a discussion at the Faculty Senate that there was sufficient justification to consider modifying the current class schedule to provide more standard 75-minute periods. This year, the UAPC approved the following recommendations to respond to the UC's request for a proposal to add 75-minute periods to the standard class schedule. These recommendations also address the conflicts caused by increasing numbers of 75-minute class periods at midday hours on Monday, Wednesday and Friday. In addition, these recommendations also ensure that the Classroom Scheduling Policy covers all of the daytime scheduling periods on Monday through Friday.

Resolved. To recommend the following changes to the Classroom Scheduling policies:

1. *Allow 75-minute undergraduate lecture periods on Monday, Wednesday, and Friday at the standard begin times of 8:00 am, 2:30 pm, and 4:00 pm. Only these specified begin times should be used.*
2. *Require Dean recommendation and Provost approval for MWF 75-minute undergraduate lectures at these begin times: 9:30 am, 11:00 am, and 1:00 pm. These periods overlap the mid-day 50-minute classes that begin at 9:55 am, 11:00 am, 12:05 pm, and 1:20 pm, the most used class periods.*
3. *Seventy-five minute undergraduate lecture classes scheduled on Monday, Wednesday, and Friday should use only the begin times that correspond to standard begin times for Tuesday/Thursday 75-minute classes (8:00 am, 9:30 am, 11 am, 1:00 pm, 2:30 pm, and 4:00 pm).*

These recommendations will be reviewed by the Space Remodeling and Classroom Scheduling Committee in October 2002 and will be effective for the Fall 2003 timetable.

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Resolved. To review and update the “all-terms exceptions” list of courses approved for MWF 75-minute periods in the peak-use time and, in future, to approve exceptions on either a single-term or all-term basis. Periodic review of all courses on this list is also recommended.

The Provost’s Office and the Office of Timetable and Classroom Scheduling are coordinating this review.

Academic Program Changes From July 2001 through June 2002

The University Academic Planning Council considered and recommended the formal academic actions presented below. Frequently, the UAPC considers these formal academic actions in the context of broader academic planning discussions. For example, the large number of proposals for new centers motivated the discussion of the guidelines for establishing centers described above.

Majors and Degrees

Approved a Preliminary Entitlement to Plan a Doctor of Audiology in the Communicative Disorders department, College of Letters & Science.

Approved an Authorization to Implement a Ph.D. in Second Language Acquisition (an inter-departmental program) in the College of Letters and Science).

Approved the final joint review to continue the M.S. and Ph.D. program in Geological Engineering, College of Engineering.

Discontinued the undergraduate major History of Culture (History Department) in the College of Letters and Science.

Discontinued the undergraduate major “Dietetics” in the College of Agricultural and Life Sciences and associated the CALS *degree* “BS-Dietetics” with the major “Nutritional Sciences”.

Discontinued the MS in Recreation Resources Management, College of Agricultural and Life Sciences.

Renamed the M.S. and Ph.D. in Environmental Toxicology to Molecular and Environmental Toxicology, College of Agricultural and Life Sciences.

Renamed the M.S. and Ph.D. in Oncology to Cancer Biology, Medical School.

Certificate Programs

Corrected the Awarded Artist Certificate in Music, so that it is available to Special students only (not to graduate and undergraduate students as allowed in the original approval), in the College of Letters and Science.

Discontinued the Awarded Certificate in Library and Information Studies at the Undergraduate Level, an undergraduate certificate program in Letters and Science.

Discontinued the Awarded Certificate in Public Service History, a graduate-level certificate program in Letters and Science.

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Discontinued the Advanced Professional Development Program in Educational Psychology - Individual Differences in Classroom Learning Completed, a graduate-level certificate program in the School of Education.

Discontinued the Advanced Professional Development Program in Educational Psychology - Gifted, Talented, and Creative Education Completed, a graduate-level certificate program in the School of Education.

Discontinued the Awarded Certificate in Agriculture, Technology and Society, an undergraduate certificate program in the College of Agricultural and Life Sciences.

Discontinued the Awarded Certificate in International Agriculture, an undergraduate certificate program in the College of Agricultural and Life Sciences.

Articulation Agreements

Established an articulation agreement between Madison Area Technical College's Biotechnology program and the undergraduate degree programs in the College of Agricultural and Life Sciences (BS-Natural Sciences, BS-Agricultural Sciences, BS-Natural Resources, BS-International Agriculture and Natural Resources).

Discontinued the 1992 articulation agreement between the UW-Madison School of Nursing and the Madison-Area Technical College program in Nursing.

Academic Departments and Programs

Established the Department of Dermatology, Medical School (formerly a division of the Department of Medicine), Medical School

Renamed the History of Medicine Department to the Department of Medical History and Bioethics, Medical School.

Renamed the Environmental Toxicology Center to the Molecular and Environmental Toxicology Center, College of Agricultural and Life Sciences.

Timetable Departments/Listings

Established the timetable department Endocrinology-Reproductive Physiology, Medical School.

Established the timetable department Legal Studies, College of Letters and Science

Established the timetable department Neurological Surgery, Medical School

Centers and Institutes

Established the Center for the Study of Upper Midwestern Cultures in the College of Letters and Science.

Established the Center for European Studies in the College of Letters and Science.

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Established the Remington Center in the Law School (previously existing center missed in original grand-fathering exercise).

Established the Resource Center on Impaired Driving in the Law School (previously existing center missed in original grand-fathering exercise).

Established the Great Lakes Indian Law Center in the Law School (previously existing center missed in original grand-fathering exercise).

Established the Mandelbaum Eye Research Institute, to be housed in Ophthalmology and Visual Sciences, Medical School.

Established the Wisconsin Transportation Center in the College of Engineering.

Established the Polymer Engineering Center in the College of Engineering.

Established the Center for Interdisciplinary French Studies in the College of Letters and Science.

Established the European Union Center in the College of Letters and Science.

Established the Center for German European Studies in the College of Letters and Science.

III. Future Issues

The UAPC will continue to address issues relevant to its mission of advising the chancellor and provost on university academic program issues. These issues are expected to continue to include overseeing program review policies and the general education requirements; monitoring enrollment management and enrollment projections; advising on some budgetary issues; and reviewing academic policies. Specific issues that may be addressed in the coming year include the development of joint degree programs with other institutions, evaluation of the cluster hiring program, discussion of priorities for the 2003-05 budget, consideration of criteria for evaluating distance education programs, and a review of the criteria for establishing timetable departments.

IV. Summary

In 2001-02 the UAPC addressed academic issues relevant to many aspects of its mission as defined by *Faculty Policy and Procedures*. Those issues include the classroom scheduling policies related to undergraduate 75-minute lecture classes, student participation in the 4-year degree contract, program review and accreditation, general education issues, and oversight of campus and UW System policies that relate to academic programs and academic planning. As part of its responsibility for "appropriate review and consideration of requests for new programs", the council acted on a large number of academic program proposals as listed above.

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V. University Academic Planning Council Membership 2001-2002

Ex Officio Members

John Wiley (Chancellor)

Gary Sandefur, Chair (Interim Provost, through September 2001)

Peter D. Spear, Chair (Provost, starting October 2001)

Martin Cadwallader (Interim Dean, Graduate School)

Administrative Member Appointed by the Provost

Phillip R. Certain (through October 2001)

Paul Percy (starting November 2001)

University Committee Representative

Philip Brown

University Committee Representative - Chair Budget, Planning and Analysis Joint Subcommittee

Ron Schultz

Academic Staff Executive Committee Appointee

Lawrence Casper

Divisional Committee Appointees (Division), Term Expires

Jeffrey Hardin, Zoology (Biological Sciences), 2005

Tino Balio, Communication Arts (Arts and Humanities), 2002

Graham Wilson, Political Science (Social Studies), 2004

Jake Blanchard, Engineering Physics (Physical Sciences), 2003

University Committee Faculty Appointees, Term Expires

* Also a member of the Campus Planning Committee.

Dan Pekarsky*, Education Policy Studies, 2005

Sherry Reames, English, 2002

Paul Berry, Botany*, 2004

Jane Collins, Rural Sociology, 2004

ASM Student Appointee (nonvoting, one-year appointment)

John D. Blythin